



# 17TH ANNUAL BEAVER CREEK FESTIVAL & DUCK RACE OCTOBER 29, 2011



**CHARLIE JACKSON UNITY PARK  
DOWNTOWN MONTEZUMA, GEORGIA 31063**

Contact: Camille Bielby, Montezuma Downtown Development Manager  
478-472-4777 or [dda@montezuma-ga.org](mailto:dda@montezuma-ga.org)

## VENDOR APPLICATION (Please Print Neatly)

Contact Name: \_\_\_\_\_  
 Business Name: \_\_\_\_\_ Sales Tax Number\*: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State & Zip: \_\_\_\_\_  
 Email (required): \_\_\_\_\_ Day Telephone: \_\_\_\_\_  
 Exhibit, Activities or Products: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Booth activities must be specified on the application. Activities not approved in application process will not be permitted. Political activities are not permitted.
- Each booth space is 10' x 10' and does not include tables, chairs or a tent. **Vendors with tents larger than the booth space will need to rent additional space.**
- Electrical Booths are limited to 3,000 watts, which is the equivalent of **one medium microwave and two crock pots. Food vendors needing more appliances or greater wattage must rent additional space.**
- \*Vendors without Georgia sales tax account numbers will be provided a single event report form. Collecting and submitting the 7% sales tax is required for all vendors, including churches and non-profit organizations.

Number of Electrical Booth spaces requested: \_\_\_\_\_ x \$40                      Total: \$ \_\_\_\_\_  
 Number of Non-electrical Booth spaces requested \_\_\_\_\_ x \$30                      Total: \$ \_\_\_\_\_  
 Total Amount Enclosed: \_\_\_\_\_

Make checks/money order payable to the Beaver Creek Festival and mail to:  
 Beaver Creek Festival Committee  
 Montezuma Downtown Development Authority  
 P. O. Box 388  
 Montezuma, Georgia 31063

Note: Applications are subject to availability and approval by the Beaver Creek Festival Committee and must be submitted by October 8, 2011. **Application fees are non-refundable after October 15, 2011.**

By signature below, applicant acknowledges that the City of Montezuma and the Montezuma Downtown Development Authority will not be held responsible for any damage or loss of personal property or held responsible for any personal injury to the undersigned or personal injury to any employee or associate of the undersigned that they may sustain on the day of the festival or during setup. Any application received without a signature and payment will automatically be rejected. Signature below indicates acceptance and compliance with all festival rules.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name of responsible party: \_\_\_\_\_

**17TH ANNUAL BEAVER CREEK FESTIVAL  
HISTORIC DOWNTOWN MONTEZUMA, GEORGIA  
OCTOBER 29, 2011      SPONSORED BY  
THE MONTEZUMA DOWNTOWN DEVELOPMENT AUTHORITY  
AND THE MACON COUNTY CHAMBER OF COMMERCE  
CONTACT: CAMILLE BIELBY, DDA@MONTEZUMA-GA.ORG, 478-472-4777**



July 29, 2011

Dear Vendor:

The Montezuma Downtown Development Authority is excited to announce the 2011 Beaver Creek Festival and Duck Race which will be held on Saturday, October 29. It is with great pleasure that we invite you to reserve booth space for this family-oriented event which generally draws around 4,000 patrons. The festival begins at 9 am and ends at 4:30 pm.

Montezuma was deluged by the Flood of the Century in the Summer of 1994. The Beaver Creek Festival was established when the flood waters went down to celebrate the spirit of revival required to dry out and restore the historic buildings in the heart of the picturesque downtown area. Each year Montezuma commemorates the heritage of courage that has revived downtown from flooding disasters dating back to the 1920s. The 17th Annual Festival will recognize the importance of preserving the cultural resources and heritage that makes our community strong. The festival includes food, vendors and live entertainment, along with lots of other fun-filled activities for adults and children alike. The Grand Finale is the Great Beaver Creek Duck Race hosted by the Macon County Chamber of Commerce to raise funds for scholarships.

#### **Vendor Rules**

- Each vendor space rents for \$30 without electricity and \$40 with electricity. Space preferences will be honored in the order in which payment is received.
- A working email address must be provided on the application to enable correspondence with vendors. All booth assignments and vendor packets will be distributed by email.
- Each booth space is 10' x 10' and does not include tables, chairs or tent. Vendors with tents or trailers larger than the 10' x 10' booth space must reserve additional space.
- Electrical Booths are limited to 3,000 watts, which is the equivalent of one medium microwave and three crock pots. Food vendors needing more appliances or greater wattage must reserve additional spaces.
- The State of Georgia Department of Revenue requires the collection of 7% tax for all sales. No exemption is granted to churches, religious, charitable, civic and other non-profit organizations. They are required to pay the tax on all purchases of tangible personal property. Further when such organizations engage in selling tangible personal property at retail, they are required to comply with the provisions of the Act relating to the collection and remittance of the tax. Vendors without Georgia sales tax account numbers will be provided a single event report form. Georgia Annotated Code 560-12-2-22.
- Applications are subject to availability and approval by the Beaver Creek Festival Committee and must be submitted by October 8, 2011. Application fees are non-refundable after October 15, 2011.
- Vendors may set up Friday October 28 between 5:00 and 8:00 pm or Saturday October 29 between 7:00 and 8:30 am. **All booths must be set up and vehicles moved to the parking areas by 8:30 am on October 29. Late arrivals will be directed to park and carry their setups to the assigned booth locations.**
- Complimentary spaces for civic organizations are only available for informational and educational exhibits, based on availability and at the discretion of the Festival Committee. Commercial exhibitors must reserve paid space. Organizations raising funds must reserve a paid space.
- Activities, products or exhibits not formally approved or deemed inappropriate for the festival audience will be escorted from the premises by law enforcement. Booth activities must be specified on the application. Activities not approved in application process will not be permitted. Booths and activities of a political nature will not be permitted. Appropriateness determinations are at the sole discretion of the Festival Committee.**

Please join us for this fun annual celebration of the spirit of historic preservation and restoration!

Sincerely,

A handwritten signature in cursive script that reads "Camille Bielby".

Camille Bielby  
Montezuma Downtown Development Authority