

ORDINANCE 372

AN ORDINANCE OF THE CITY OF MONTEZUMA, GEORGIA SETTING FORTH POLICIES AS TO PUBLIC ADDRESSES TO THE CITY COUNCIL.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONTEZUMA, GEORGIA, AS FOLLOWS:

**Section 1:** A new section 2-28 shall be added to the Montezuma City Code, to read as follows:

**Article II. City Council, Section 2-28 Public Addresses to Council**

- A. The public shall be allowed to address the City Council only as provided for in this Section.
- B. Persons wishing to address the City Council must do so at a City Council work session. Addresses will not be permitted at voting meetings of the City Council.
- C. Any person wishing to be added to the agenda to address the City Council must first request this in writing (EXHIBIT A) to the Chief Administrative Officer or the City Clerk by noon of the Thursday prior to the Monday Council work session. Each such request shall set forth the issue or issues to be discussed, the date that the person proposes to appear before the City Council, and include documentation if any. No person shall be denied the right to speak due to the nature of an issue to be discussed so long as the issue relates to the City's business or a matter over which the Council has control and is not repetitive. Priority for speaking will be given in the order that completed written requests are received.
- D. Repetitive, irrelevant or abusive remarks from the public, or matters not concerning the City's business or any matter over which the Council has no control, may be closed off at any time by the Presiding Officer or by the majority vote of the Council members present.
- E. Each speaker shall be limited to five (5) minutes time period for each topic unless given additional time by the Presiding Officer.
- F. Each person addressing the City Council shall maintain a civil attitude and decorum and shall give his name and home address or place of business in an audible tone of voice for the record. Loud or boisterous conduct will not be tolerated or allowed.
- G. All remarks shall be presented to the City Council as a whole and not to any individual member thereof. This is a procedural requirement and is not intended to limit the content of any remarks. No person other than members of the City Council, city staff and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the City Council, without the permission of the Presiding Officer. No question may be asked of a Council



EXHIBIT A

**REQUEST TO SPEAK**

City of Montezuma Council Work Session Date: \_\_\_\_\_

Request Date: \_\_\_\_\_

NAME: \_\_\_\_\_

Please Print

I wish to speak for a period not exceeding five (5) minutes for each topic (exclusive of time spent responding to questions) on the following issue(s):

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Please attach any documentation such as petitions, maps, etc to this request.

I hereby acknowledge that I have received a copy of and agree to abide by Section 2-28 of the Code of City of Montezuma, Georgia.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Please Note:**  
This request must be delivered to the City Clerk prior to 12:00 noon on the Thursday preceding the meeting. The Mayor or Presiding Officer will determine if the request meets the conditions specified in Section 2-28. Requests meeting these conditions will be placed on the agenda where the Mayor or Presiding Officer deems appropriate. The City is under no obligation to notify persons whether or not their request will be honored. The person making the request is responsible for checking the agenda posted on the door at City Hall prior to the meeting.