

**MINUTES**  
**REGULAR MEETING OF THE MONTEZUMA**  
**CITY COUNCIL**  
**December 27, 2022**

**CALL TO ORDER:** Mayor Pro Tempore Cleveland Hobbs called the meeting to order at 6:00 PM.

**INVOCATION:** Mayor Pro Tem Cleveland Hobbs led in prayer. Then attendees stood and said the "Pledge of Allegiance" in unison. Mayor Nealie Johnson greeted everyone via phone.

**PRESENT:** Mayor Nealie Johnson (via Phone), Council Members: Cleveland Hobbs, Walter Felton, Daniel Porter (via phone), Howard Brown, and Charles Ivey; City Administrator, Joyce Hardy; City Clerk, Jennifer McCarthy; City Manager, Mel Fulghom; City Attorney, Jon Coogle; Police Chief, Eric Finch; Police Captain, Christopher Hill; Interim Fire Chief, Roy Yoder; W/WW Plants Chief, Terry Cross; W & S Line Maintenance Chief, Lonnie Shaw, and Public Works Chief, Tim Goodman; Development/Tourism Coordinator, Angie Mathews

**ABSENT:** N/A

**CITIZEN COMMENTS**

**CITIZEN # 1** Billy Shelley spoke concerning street light outages at N. Dooly, West Williams, Washington, and Hozie Waters St. He also spoke of needed street repair at North Dooly across from the Library.

**CITIZEN # 2** Emmitt Worthy also spoke concerning the same street light outages and street repair at North Dooly across from the Library.

**CITIZEN # 3** Ed Turley spoke concerning the same street repair location, City Hall lobby, billing, debris near his home, and concerns at the Library.

**CITIZEN # 4** Marvin Brown spoke concerning street light outage at the corner of Drayton and Antigo and repair of a hole on Norris St.

City Manager, Mel Fulghom addressed the concerns with both the street repair and light outages in detail. He let the citizens know that both issues were in process and some of the lights have already been repaired and the other lights will be addressed. Mr. Fulghom also explained that North Dooly belongs to DOT and the city is working to resolve the issue with street repair. Lonnie Shaw addressed the concerns at Norris St. The part has arrived and will be repaired this week.

## CONSENT AGENDA

### MOTION # 1

TO ACCEPT ALL ISSUES ON THE CONSENT AGENDA, AS FOLLOWS:

TO APPROVE MINUTES OF COUNCIL MEETING OF NOVEMBER 8, 2022, AS RECEIVED BY ALL MEMBERS.

TO APPROVE PARTICIPATION IN THE PROCESS OF PRE-DISASTER MITIGATION PLANNING IN ORDER TO MAINTAIN ELIGIBILITY FOR MITIGATION ASSISTANCE AND POST DISASTER RECOVERY ASSISTANCE IN THE EVENT OF A MAJOR DISASTER. A copy of the letter is attached to and made a part of these minutes. Attachment #1.

### TO APPROVE THE FOLLOWING ALCOHOL LICENSES FOR 2023:

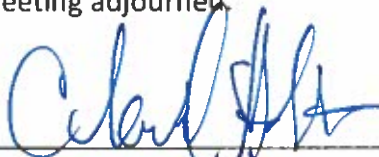
Montezuma Liquor Store	502 A Spaulding Rd	Packaged Beer, Wine & Distilled Spirits
Fillers # 1	112 N. Dooly St.	Packaged Beer/Malt Bev & Wine
Fillers # 2	322 Spaulding Rd.	Packaged Beer/Malt Bev
LaHood & Company, LLC	97 E. Railroad St.	On Premises Sale of Spirits
McKenzie Memorial Club	100 Country Club Rd.	On Premises Beer/Malt Beverages
Minute Market	333 W. Drayton St.	Packaged Beer/Malt Bev & Wine
Perry Bro/Mtz Gas N Go	424 Spaulding Rd.	Packaged Beer/Malt Bev
Quick Shop	712 Vienna Rd.	Packaged Beer/Malt Bev
Reynolds IGA dba Piggly Wiggly	506 D Spaulding Rd	Packaged Beer/Malt Bev & Wine
Old Mexico of Montezuma	127 Cherry St	On Premises Beer, Wine & Distilled Spirits

MOTION BY: Mr. Ivey

SECOND BY: Mr. Brown

VOTE: UNANIMOUS, IN FAVOR OF

ADJOURN: With no further business, the meeting adjourned.

  
Cleveland Hobbs – Mayor Pro Tempore

  
Jennifer McCarthy – City Clerk



City Manager  
Mel Fulghom

City Clerk  
Jennifer McCarthy

City Attorney  
Jon L. Coogle

# City Of Montezuma

P.O. Box 388  
MONTEZUMA, GEORGIA 31063  
(478) 472-8144  
Fax (478) 472-5873  
[www.montezuma-ga.org](http://www.montezuma-ga.org)  
Email: [cityofmtz@windstream.net](mailto:cityofmtz@windstream.net)

Mayor  
Nealie L. Johnson

Members of Council  
Howard Brown  
Walter L. Felton  
Cleveland Hobbs  
Charles J. Ivey  
Daniel C. Porter

December 27, 2022

Mr. Roy Yoder  
Emergency Management Director  
Macon County Emergency Management Agency  
718 South Plum Street  
Montezuma, Georgia 31063

Dear Mr. Yoder:

It is our understanding that Macon County has applied for a grant from the Federal Emergency Management Agency through the Georgia Emergency Management and Homeland Security Agency to fund the cost of updating the county's Multi-Jurisdictional Hazard Mitigation Plan. We recognize that participation in this plan update process and adoption of this multi-jurisdictional plan is important, not only to the Macon County, but to the City of Montezuma as well, in order to be eligible to future Federal money for mitigation related projects. We also understand that there is a local match requirement which will be met by participation of our staff in the plan update process.

It is our intention to participate fully with the county in this process, providing input into the plan update, providing available staff resources to assist with the local match requirement and adopting the plan in order for the City of Montezuma to remain eligible for mitigation funding. We look forward to hearing from you on this process soon. If you have any questions, please contact City Clerk Jennifer McCarthy at (478) 472-8144.

Sincerely,

Cleveland Hobbs  
Mayor Pro Tempore

**THIS SECTION FOR STATE USE ONLY**

FEMA- GA -DR / BRIC- \_\_\_\_\_

- Application Complete
- In Declared Area
- Statewide
- Planning

- HMGP (CFDA 97.039)
- BRIC (CFDA 97.047)
- Eligible Applicant
- State or Local Government
- Private Non-Profit (Tax ID Received)

**Community NFIP Status:**

Participating Community ID #: \_\_\_\_\_  
 State Application ID \_\_\_\_\_

In Good Standing  Non-Participating  CRS  
 Date Application Received \_\_\_\_\_

State Reviewer \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

FEMA Application Hardcopy Submittal Date: \_\_\_\_\_

FEMA Application Completed NEMIS Entry Date: \_\_\_\_\_

**\*\* Please submit one signed copy of the application \*\***

This application is for all Hazard Mitigation Assistance (HMA) programs for a plan update proposal administered by the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). Please complete all sections and provide all information as requested. **Incomplete applications will not be forwarded to FEMA for their review.** If you require assistance with this application, contact Melissa Alcantara, Planner at (404) 725-1236.

**Applicant Information**

1. **Project Title:** HAZARD MITIGATION PLAN UPDATE

2. **Applicant (Organization):** Macon County

3. **Applicant Type:**

- State or Local Government       Recognized Indian Tribe       Private Non-Profit

State Legislative District(s) H-139, 2-15      Congressional District(s): 2

Federal Tax I.D. Number: 58-6000858      DUNS Number: 075949354

FIPS Code: 13193

4. **National Flood Insurance Program CID #:** 130506

5. **NFIP Community Rating System Class Number:** N/A

6. **Point of Contact:** (Individual responsible for the grant)

Ms.  Mr.  Mrs.  Dr.      First Name: Roy      Last Name: Yoder

Title: EMA Director      Telephone: 478-472-3575      Fax: 478-472-3574

Street Address: 718 Plum Street

City: Montezuma      State: GA      Zip Code: 31063

E-mail address: Royyoder@windstream.com

**Application prepared by (if different from Point of Contact):**

Name Gerald Mixon Telephone 706-660-5373 E-mail address gmixon@rivervalleyrc.org

7. **Authorized Applicant Agent:** (An individual authorized to sign financial and legal documents on behalf of the local government (e.g., the Chairperson, Board of County Commissioners or the County Manager, etc.)

Ms.  Mr.  Mrs.  Dr.      First Name: Carl      Last Name: Oliver

Title: County Chairman      Telephone: 229-291-0571      Fax: 478-472-5643

Street Address: 121 South Sumter Street

City: Oglethorpe      State: GA      Zip Code: 31068

E-mail address: Carloliver59@gmail.com

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

I. Project Description – Narrative Statement

A. Mitigation Activity

1. Please describe the strategy for completing this planning activity, including the review process, adoption and FEMA's approval.

*Macon County will form a planning committee comprised of representatives of various county departments, as well as other interested parties, such as outside state and regional agencies, local businesses, residents, the Cities of Ideal, Marshallville, Montezuma, Oglethorpe, and public etc. The committee will be led by the EMA Director and will meet on a regular basis with the contracted consultant in order to accomplish the items set forth in the Scope of Work below, including addressing any recommended revisions from the previous plan's review tool. The consultant will coordinate the planning process including the meetings, write the plan based on committee findings and work through the State and Federal review and approval process. The consultant will coordinate the process of meeting the objectives outlined in the Scope of Work below with the assistance and input of the appropriate committee members and local staff resources as necessary. Outside interested parties will be invited to participate by direct invitation and by public postings and meeting notices. A minimum of two public hearings will be held to provide the public an opportunity to comment during the drafting phase and prior to final adoption.*

2. Please describe how the applicant will manage the costs and schedule and how successful performance will be ensured.

*A budget will be set according to the budget figures in this application to allow for the use of a contractor and labor on the part of committee members and other staff members. Expenses will be incurred according to the budget items and will not exceed the total grant award. This will be tracked by the county as well as the State's grants management system which tracks expenses to date and remaining grant figures. Also, the county will track each budget allocation as expenses are incurred under those allocations to ensure that expenses remain within the allowed budget.*

3. Please describe the staff and resources needed to implement this mitigation activity and the applicant's ability to provide these resources.

*This planning process involves a variety of staff and expertise, which will be used as necessary. Specifically, expertise will be needed from the Fire Department, Tax Assessor, Building Inspections, Public Health, etc. Macon County can provide the staff resources to meet these needs.*

4. Please explain how this mitigation activity will leverage involvement of partners to enhance its outcome.

*The planning process will involve the opportunity for outside agencies and public to be a part. This will be done by a combination of direct invitation, public notice, and individual meetings with the various agencies as necessary.*

5. Please describe the outreach activities that are planned relative to this mitigation activity (signs, press releases, success stories, etc) and or how this mitigation activity will serve as a model for other communities.

*At the outset of the process, the EMA Director will invite various outside State agencies, local businesses, The Cities of Ideal, Marshallville, Montezuma, Oglethorpe, and others to be a part of the process. In addition, the public will be notified and invited to attend through public notices and a minimum of two public meetings with opportunity for public comment.*

6. Please describe how this planning activity will benefit the applicant's constituents.

*This activity will benefit the local citizens of Macon County by providing a current and up to date hazard mitigation plan for Macon County and the Cities of Ideal, Marshallville, Montezuma, Oglethorpe, thereby ensuring the County and Cities' eligibility to participate in future mitigation grants.*

7. Does your County plan to update your Hazard Mitigation Plan In-House or with the assistance of an outside contractor?

In-House

Contractor

**GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY**

**HMA Planning Application**

(If outside contractor selected, please describe the duties they will perform to meet the Scope of Work below)

*Macon County intends to contract with a consultant to act as the facilitator of the planning process as well as to develop and write the plan update. The consultant and the County will attend GEMA/HS Hazard Mitigation planning workshops as they are offered.*

*The contracted consultant will meet with the EMA Director and GEMA/HS as necessary to discuss the plan development process and construct an invitation list for the larger planning committee.*

*The contracted consultant and County EMA Director will pull together existing data, plans, and EMA capabilities together in a draft report to be discussed by both the Task Force and the larger stakeholder group. This will include the base HRV analysis provided by GEMA/HS and added to by local data and the contracted consultant efforts.*

*The contracted consultant will review all hazards to address any newly identified hazards that pose a more significant threat than was apparent when the previously approved plan was prepared and discuss new occurrences of hazard events and update the probability of future occurrences.*

*The contracted consultant will work with the Task Force to update the current inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas.*

*The contracted consultant will update the loss estimate to reflect any changes to the hazard profile and/or the inventory of structures.*

*The contracted consultant will analyze, update, and continue development of Goals, Objectives, and Action Steps with the assistance of the task force and stakeholders.*

*The contracted consultant will update the Plan Maintenance and Implementation to include an analysis of whether the previously approved plan's method and schedule for monitoring, evaluating, and updating the plan worked, and what elements or processes, if any, were changed; and discuss the method and schedule to be used over the next five years.*

*The contracted consultant will describe how the community was kept involved during the plan maintenance process over the previous five years, within the planning process section of the plan update and how they will continue public involvement during the planning period.*

*The contracted consultant will work with the planning committee and GEMA/HS staff throughout the State and Federal plan review process to ensure that, in the end, Macon County has a federally approved updated hazard mitigation plan.*

# GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

## HMA Planning Application

### B. Scope of Work

Macon County will update its existing Multi-jurisdictional Hazard Mitigation Plan according to the requirements of the Disaster Mitigation Act of 2000. This Scope of Work was designed in conformance to FEMA Plan Guidance requirements.

Macon County agrees to have representatives attend and participate in all GEMA/HS and local level mitigation planning meetings and workshops. The county will coordinate as needed with the GEMA/HS representative to utilize the tools necessary and to ensure that the plan meets the most current Federal regulations. Each county will be required to complete the following: Critical Facility Inventory and basic mapping will be established in the Georgia Mitigation Information System (GMIS), including running reports by jurisdiction for each identified hazard; GEMA/HS Worksheets 3A for each participating jurisdiction for each identified hazard; high level detail for all mitigation action steps as required by FEMA and GEMA/HS; insure all "recommended revisions" from their previous FEMA Plan review are addressed in the plan update.

Additionally, Macon County will ensure the plan update is consistent with the most current requirements from FEMA, including:

- **Identify all changes to the plan within each section, including revisions to the planning process, risk assessment, goals and objectives, plan maintenance process, etc.**
- **Update the Planning Process:**
  - List jurisdictions participating in the plan that seek approval.
  - Describe the process used to review and analyze each section of the plan, as well as the process used to determine if a section warranted an update.
- **Improve the risk assessment**
  - Address any newly identified hazards that pose a more significant threat than was apparent when the previously approved plan was prepared.
  - Discuss new occurrences of hazard events and update the probability of future occurrences.
  - Incorporate new information where data deficiencies were identified in the previous plan, or if the data deficiencies remain unresolved, explain why they remain unresolved and include a schedule to resolve the issue.
  - Include current inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas, including existing NFIP Repetitive Loss structures. The community will determine how far into the future they wish to go in considering proposed buildings and Critical Facilities based on and timed with the data gathering phase of their comprehensive plan or land use plan update.
  - Update the loss estimate to reflect any changes to the hazard profile and/or the inventory of structures. Any changes to analysis methodologies must be noted. Any previously noted data deficiencies should be updated or explained.
  - Include a general overview of land uses and types of development occurring within the community and highlight any new and/or relevant information.
  - If there are changes in the risk assessment or the vulnerability of the community to the hazards, the information must be attributed to the appropriate jurisdiction(s) or to the whole planning area, whichever applies.
- **Analyze, update, and continue development of Goals, Objectives, and Action Steps**
  - Use this update as an opportunity for jurisdictions to reconsider the goals and objectives. For goals and actions that remain, the plan must document that they were re-evaluated and deemed valid and effective.
  - Goals and objectives shall include the community's strategy for new or continued NFIP participation.
  - Continue to use the "STAPLEE Criteria" (Social, Technical, Administrative, Political, Legal, Economic, and Environmental), or incorporate the STAPLEE Criteria if not previously used to assess the value of and develop an understanding of the cost effectiveness of mitigation action steps.
  - Update Action Items. If actions remain unchanged, the updated plan must indicate why changes are not necessary.
  - Shall include evaluation and prioritization for any new mitigation action steps.
- **Update the Plan Maintenance and Implementation**
  - Must include an analysis of whether the previously approved plan's method and schedule for monitoring, evaluating, and updating the plan worked, and what elements or processes, if any, were changed; and discuss the method and schedule to be used over the next five years.
  - Describe other planning mechanisms or ordinances that this plan will be incorporated into, such as Comprehensive Plans.
- **Information Dissemination**
  - Describe how the community was kept involved during the plan maintenance process over the previous five years, within the planning process section of the plan update.
  - The plan maintenance section shall describe how the community will involve the public during the plan maintenance process over the next five years.
- **Adoption and Review**
  - The plan will be submitted for State review and recommendation prior to adoption.
  - Upon recommendation from GEMA/HS, the county and participating municipalities will adopt the plan.
  - The adopted plan will be submitted for FEMA review and approval.

### B. Evaluation Information

**GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY**

**HMA Planning Application**

1. Current Macon County Hazard Mitigation Plan Approval Date: 4/21/2020
2. Current Macon County Hazard Mitigation Plan Expiration Date: 4/20/2025
3. Does Macon County participate in the Community Rating System (CRS)? Yes  No  If yes, what is your CRS rating? 1  2  3  4  5  6  7  8  9  10
4. Is Macon County a Cooperating Technical Partner (CTP)? Yes  No
5. Has Macon County adopted building codes consistent with the International Codes? Yes  No
6. Have Macon County's building codes been assessed on the Building Code Effectiveness Grading Schedule (BCEGS)? Yes  No  If yes, BCEGS rating? 1  2  3  4  5  6  7  8  9  10
7. Is Macon County a Firewise Community? Yes  No  If yes, Firewise Community number? \_\_\_\_\_
8. Has Macon County adopted the National Fire Protection Association (NFPA) 5000 code? Yes  No
9. Is Macon County delinquent on any Federal debt? Yes  No  If yes, please describe in the space below.



GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

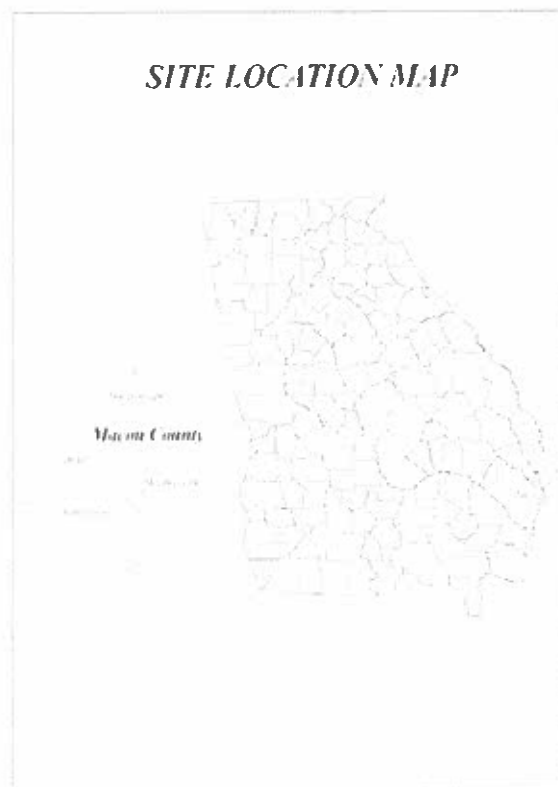
C. Project Milestones

List the major milestones in this project:

<u>Milestone</u>	<u>Number of Days to Complete</u>
Issuance of Recipient/Subrecipient Agreement	90 days
Hire Planning Consultant	60 days
Establish and Form Planning Committee	60 days
Gather Critical Facilities Data	60 days
Upload Critical Facilities to GMIS	30 days
Hazard Identification and Risk Assessment Update	120 days
Analyze, update, and continue development of Goals, Objectives, and Action Steps	90 days
Mitigation Strategy Update	90 days
Update Plan Maintenance and Implementation	60 days
Update the Planning Process	60 days
Submit Plan for GEMA Review and Approval	30 days
Submit Plan for FEMA Review and Approval	60 days
Plan Adoption and implementation	60 days
Financial Reconciliation and Closeout	<u>90 days</u>
Total	960 days

D. Location

Please provide a county map and give a brief description of the county and list the municipalities that will be covered by this plan update along with a description of each (Example: Date founded, population, major industries, special events, etc.)



The 91<sup>st</sup> of Georgia's counties created, Macon has 12,082 residents (2020 Census). Created in 1837 from parts of Houston and Marion counties it was reduced in size with the creation of Taylor County (1852) and Peach County (1924) to its present 406 square miles. Extension of the Central of Georgia Railroad in the 1850s from Macon to Americus changed county dynamics such that the county seat was relocated in 1857 from (former) Lanier to Oglethorpe.

**GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY**

**HMA Planning Application**

Population Macon County Ideal • Marshallville • Montezuma • Oglethorpe							Creation/ Charter dates
Jurisdiction	1970	1980	1990	2000	2010	2020	
Macon County	12,933	14,003	13,114	14,074	14,740	12,082	1837
Ideal	543	619	554	518	499	407	1907
Marshallville	1,376	1,540	1,457	1,335	1,448	1,048	1854
Montezuma	4,125	4,830	4,506	3,999	3,460	3,047	1854
Oglethorpe	1,286	1,305	1,302	1,200	1,328	995	1849
unincorporated area	5,603	5,709	5,295	7,022	8,005	6,585	-

sources: Decennial Census

Located in the Atlantic Coastal Plain the northeastern corner of the county is in the Altamaha River basin, but the vast majority of land area is part of the Flint River watershed. The Flint River divides the county into roughly equal east-west halves.

Macon County has among the most varied agricultural economies in the state. Marshallville resident Samuel Henry Rumph pioneered the cultivation of peaches, shipping what became the popular Elberta peach to northern markets for the first time in 1875, later in refrigerated rail cars, leading to Georgia's nickname as the "Peach State". A community of Beachy Amish Mennonites from Virginia formed a permanent settlement in 1953 amidst the county's largest concentration of prime farmland, in the east half of the county, near Montezuma. Recognized as being among the state's largest dairy (milk) producers it is also a leader in the production of poultry, peaches and sod (turf). A wide variety of other crops are also grown locally, including cotton, peanuts, soybeans, tomatoes, squash, bell peppers, pecans, corn, wheat, oats, and peas.

Forest products also play an important part in the local economy. International Paper employs more than 500 people in a pulp processing plant near Oglethorpe with hundreds of others employed in support industries such as trucking and wood chip production. A large state prison and portable building manufacturer are also significant employers.

The community's largest employers, listed alphabetically:

- Barrington Ag Land, LLC – agricultural support for dairy operations
- Barrington Dairy, LLC – one of (if not) the state's largest dairies
- Flint River Hospital - health care
- Georgia Department of Corrections – state prison
- International Paper Company - paper pulp mill
- Macon County Board of Education – public education
- Miona Geriatric & Dementia Center – personal care service
- Overholt Enterprises, LLC – metal roofing, construction contractor
- The Oaks Nursing and Personal Care Homes - personal care service
- Tyson Farms, Inc. – poultry industry

Although most often associated with the small Town of Andersonville on abutting property across the county boundary and state highway, Macon County is the site of Andersonville National Historic Site and National Prisoner of War Museum. The historic site was a confederate prison camp during the last year of the Civil War and is where +13,000 Union prisoners were interred. The site serves today as a military cemetery. The prisoner of war museum opened in 1998 to tell the story of prisoners of war throughout American History.

**GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY**

**HMA Planning Application**

**History of Hazards**

Please provide an assessment of the frequency and severity of each of the following hazards that have affected the County in the past.

Coastal Storms:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Earthquake:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Windstorms:

Frequency: Not Applicable  Very Low  Low  Moderate  High   
 Severity: Minor  Serious  Extensive  Catastrophic

Fire:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Flood:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Freezing:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

~~Hurricane (Tropical Storm - Frequency-Moderate Severity-Serious)~~

~~Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic~~

Mud/Landslide:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Severe Ice Storms:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Severe Storms:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Snow

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Tornado:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Tsunami:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Typhoon:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

Volcano:

Frequency: Not Applicable  Very Low  Low  Moderate  High  
 Severity: Minor  Serious  Extensive  Catastrophic

**GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY**

**HMA Planning Application**

**II. Budget**

In this section, with regard to the Scope of Work [Section I(B) above], please provide details of all costs in relation to this project. Reasonable cost estimates are essential. **Do not** include contingency costs in the budget. (See example below)

**A. Labor**

Description	Hours	Rate	Cost	Source
County Staff	88	\$25.00/hr.	\$2,200.00	County Budget

The budget includes \$6,000.00 for county staff to be utilized as part of the non-Federal share. The cost for the county staff was determined based upon an average salary for the staff anticipated to participate in the planning process multiplied by the estimated hours to oversee the process, research hazard histories, inventory building and infrastructure assets, identify goals and objectives and get the updated plan adopted and approved.

**B. Fees Paid** Include any other costs associated with the project, engineering, permits, inspections, etc.

Description of Task	Hours	Rate	Cost	Source
Contractor Fee	660	\$30.00/hr.	\$19,800.00	Grant

**C. Hazus Level 2 Analysis** Include any other costs associated with the project, engineering, permits, inspections, etc.

Description of Task	Cost	Source
Hazus Level 2 Analysis	\$6,201.00	Grant

**Total Estimated Project Cost: \$ 28,201.00**

**D. Funding Sources (round figures to the nearest dollar)** The maximum FEMA share for HMA projects is 90%.

The other 10% can be made up of State and Local funds as well as in-kind services. HMA funds may be packaged with other Federal funds, but other Federal funds (except for Federal funds which lose their Federal identity at the State level – such as CDBG, ARS, HOME) may not be used for the State or Local match.

**E. Project Management Costs** Include project management costs, not to exceed 5% of Total Estimated Project Cost.

Description of Task	Hours	Rate	Cost	Source
Project Management	52	\$25	\$1,410.05	Grant

The budget includes \$1,410.05 for county staff to manage the project, including completion of the Recipient-Subrecipient Agreement, securing a contractor, quarterly reports, financial reconciliation and project closeout.

Estimated Cost Summary				
	FEMA	State	Local	Total
Total Estimated Labor and Contractor Cost	\$19,800.00 (90% Labor and Contractor Cost)		\$2,200.00 (10% Labor and Contractor Cost)	\$22,000.00
Hazus Level 2 Analysis	\$5,580.90 (90% Hazus Cost)	\$620.10 (10% Hazus Cost)		\$6,201.00
<b>Total Estimated Project Costs</b>	<b>\$25,380.90</b>	<b>\$620.10</b>	<b>\$2,200.00</b>	<b>\$28,201.00</b>
Project Management Costs (100% FEMA Funds)	\$1,410.05 (5% Total Estimated Project Cost)			

<b>Estimated FEMA Share</b>	\$ 25,380.90	90 % of Total
<b>Non-Federal Share</b>		
Estimated Local Share	\$ 2,200.00	8 % of Total (Cash)
Estimated State Share	\$ 620.10	2 % of Total (Cash)
<b>Total Project Costs</b>	\$ 28,201.00	100 % of Total

HMA Planning Application  
**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.**

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions

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to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED APPLICANT AGENT	TITLE Chairman
APPLICANT ORGANIZATION Macon County Board of Commissioners	DATE SUBMITTED December , 2022

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